



City of Sacramento Announcement of Available Positions on the

Community Racial Profiling Commission

Applications Due: 10/16/09 at 5:00 p.m. (No Exception)

Postmarks Not Accepted

# of Position(s)	Category	Category Description
3	D	At-large with one representative from council districts 1, 7 and 8.
1	E	At-large qualified by interest or experience on matters pertaining to racially biased policing.

Interested persons must file written notice on the City's official application form (attached) with the Sacramento City Clerk at:

**Office of the City Clerk
Historic City Hall
915 I Street, First Floor
Sacramento, CA 95814**

Additional Requirements:

Compensation	\$50.00 per meeting attended
City Residency Required	Yes – Categories D and E
Other Requirements	Yes – Category D representatives from respective city districts
Conflict of Interest Statement Required	Yes – Upon appointment
<u>Local</u> Ethics Training Certificate Required	Yes – Upon appointment

IMPORTANT

Letters of recommendation are optional. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

The City of Sacramento encourages applications from all persons regardless of race, color, religion, sex, age, national origin, ancestry, physical or mental disability, sexual orientation, medical condition, pregnancy-related conditions, or marital status unrelated to job requirements, and does not discriminate in its selection of individuals to serve on boards and commissions. Anyone who believes they have been discriminated against may contact the Equal Opportunity Manager at: Human Resources Department, Equal Opportunity Division, 915 I Street, New City Hall, 4th Floor, Sacramento, CA 95814, (916) 808-5270.

Further information may be obtained by calling the City Clerk's Office at (916) 808-7200.

COMMUNITY RACIAL PROFILING COMMISSION

CONTACT: Sacramento Police Department
Helga Sprung
5770 Freeport Boulevard, #100
Sacramento, CA 95822
hsprung@pd.cityofsacramento.org

Telephone: 808-0838 Mail Code: 10000
Fax: 808-0860

APPOINTMENT: Fifteen (15) members appointed by the Mayor and confirmed by the City Council as follows:

- A. One (1) member shall be a Deputy Chief of the Sacramento Police Department
- B. One (1) member representative of the Office of Police Accountability
- C. One (1) member representative of the Sacramento Police Officers Association
- D. Eight (8) members representative of the public at-large, residing in the City of Sacramento, with one from each of the eight City Council districts
- E. Four (4) members at-large qualified by interest or experience on matters pertaining to racially biased policing

TERM: Three (3) year term. Two term limit applies; except those members appointed to Categories A, B and C above.

MEETING INFO: Monthly on the third Thursday at 6:00 p.m. in the Public Safety Center, 5770 Freeport Blvd. Sacramento, CA 95822.

COMPENSATION: \$50.00 per meeting attended.

POWERS & DUTIES: The purpose of the commission is to provide recommendations to the Mayor and City Council concerning racially biased policing as follows:

1. To serve as an advisory body to the City regarding traffic stop data collection and analysis process and analysis interpretation.
2. Provide the Mayor and City Council with quarterly reports regarding the Sacramento Police Department's traffic stop data collection study on racially biased policing.

Ordinance 2004-017
City Residency Required (Except for Category E)
Chairperson from Category D or E Must Be a City of Sacramento Resident
Conflict of Interest Statement Is Required; Filed With City Clerk

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Rev. 11/20/08

City of Sacramento Community Racial Profiling Commission

What is the Community Racial Profiling Commission?

In 2000, the City began a comprehensive study of traffic stops to address the national perception of racially biased policing. Following the presentation of the first year of data, an advisory committee was developed to involve the community in the discussion. Now in its fourth year of data collection, this study seeks to formalize the involvement, roles and responsibilities of the community. As the purpose of the Community Racial Profiling Commission (CRPC) is to provide recommendations to the Mayor and City Council concerning racially biased policing, the Commission will serve as an advisory body to the City regarding traffic stop data collection analysis processes and interpretation.

Who will serve on the Commission?

The Commission consists of fifteen members, three of which are standing positions (Deputy Chief of Police, Office of Public Safety Accountability, and a representative of the Sacramento Police Officers Association). Of the remaining twelve positions nominated by Council members, eight must be residents of the City. City residency is not required for the four at-large positions. Individuals who served on the previous advisory committee are encouraged to apply. Sacramento residents who are active in civic, neighborhood, industry and business organizations, educational institutions, civil rights institutions, and other community-based organizations are also encouraged to apply.

What is the application process and who will appoint the Commission?

Each of the City's eight Council members will nominate one member from his or her council district. The full City Council and Mayor will select the other four members. The Council's Personnel and Public Employee Committee will review applications received. Those applicants recommended by the Council committee for appointment will be forwarded to the Mayor and City Council for final action. Applications are due by 5:00 p.m. on **October 16, 2009** at Historic City Hall, 915 I Street, First Floor, Sacramento, CA 95814. No postmarks will be accepted. For further information on the application or appointment process, please contact Katia Ligaiviu in the City Clerk's office at (916) 808-7604. Applications for Appointment to Boards and Committees are available on the City's Web site at: http://www.cityofsacramento.org/clerk/boards_and_commissions/

What is expected of Commission members?

The Commission's specific duties include:

- _ Attend all regularly scheduled meetings, having reviewed previous meeting summaries and background materials distributed in advance of each meeting;
- _ Provide effective representation by consulting their organizations or geographic area constituents on upcoming issues and informing them of the City's program and efforts to address racially biased policing;
- _ Work collaboratively with a selected researcher who will analyze traffic stop data;
- _ Review and discuss data collection and analysis processes, procedures and reporting guidelines; and
- _ Provide the Mayor and City Council with quarterly reports regarding the Sacramento Police Department's traffic stop data collection study on racially biased policing.

What will the time commitment be?

- _ Members shall serve a term of three years.
- _ Attendance at monthly meetings, approximately 2 hours in length.
- _ Selected attendance at town hall and/or City Council meetings.
- _ Attendance on subcommittees as required to address certain issues.

Please note: All appointees to the Commission will be required to file statements, with the City Clerk's Office, disclosing any conflicts of interest.



City of Sacramento

Application for Appointment to Boards/Commissions and Committees

INSTRUCTIONS: Provide **all** information requested; use **blue or black ink**; any attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, 1st Floor, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are **optional**. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: _____

CATEGORY FOR WHICH YOU ARE APPLYING: _____

Description

Category Letter

Name of Company/Organization Being Represented (if applicable): _____

Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: _____ E-Mail: _____
Last First Middle

Home Address: _____
Street # Street Name City State Zip

Mailing Address (if different than home address): _____
Street # Street Name City State Zip

Resident of City Council District No: _____ Community Planning Area No.: _____
Required If applicable

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach): _____

Are you currently, or have you in the past, served on an advisory group? **Circle:** Yes / No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? **Circle:** Yes / No

If yes, please explain: _____

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: _____

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM: MO ____ DAY ____ YR ____ EMPLOYER NAME: _____

TO: MO ____ DAY ____ YR ____ ADDRESS: _____
Street # Street Name City State

DUTIES: _____

PRIOR EMPLOYER(S):

FROM: MO ____ DAY ____ YR ____ EMPLOYER NAME: _____

TO: MO ____ DAY ____ YR ____ ADDRESS: _____
Street # Street Name City State

DUTIES: _____

FROM: MO ____ DAY ____ YR ____ EMPLOYER NAME: _____

TO: MO ____ DAY ____ YR ____ ADDRESS: _____
Street # Street Name City State

DUTIES: _____

FROM: MO ____ DAY ____ YR ____ EMPLOYER NAME: _____

TO: MO ____ DAY ____ YR ____ ADDRESS: _____
Street # Street Name City State

DUTIES: _____

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM: MO ____ DAY ____ YR ____ BUSINESS NAME: _____

TO: MO ____ DAY ____ YR ____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

APPLICANT NAME

FROM: MO ____ DAY ____ YR ____ BUSINESS NAME: _____

TO: MO ____ DAY ____ YR ____ ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED: _____

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction: _____

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment: _____

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: _____ Date: _____
(original signature is required)

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? **Circle:** Yes / No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? **Circle:** Yes / No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION: _____



City of Sacramento
Application to Boards/Commissions and Committees
Applicant Information (confidential data)
For administrative purposes only

This completed section is confidential and will be detached from your application. The following information is voluntary and is gathered in accordance with State and Federal laws for the purpose of evaluating the effectiveness of our equal opportunity efforts.

Please circle: Male / Female

Mark the applicable box for the racial / ethnic category with which you most closely identify:

- American Indian or Alaskan Native Persons having origins in any of the original peoples of North America and South America (including Central America) and who maintain tribal affiliation or community attachment.
- Asian Persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent (this includes, but is not limited to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam).
- Black Persons having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander Persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Hispanic or Latino Persons of Cuban, Mexican, Puerto Rican, South or Central America, or other Spanish culture or origin regardless of race. This does not include persons who acquire a Spanish surname.
- White Persons having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Two or More races. All persons who identify with more than one of the above six races.
- Other
- Decline to answer