

SMALL BUSINESS DEVELOPMENT AND EMPLOYMENT ADVISORY BOARD

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APPOINTMENT: Eleven (11) members appointed by the Mayor and confirmed by the City Council as follows:

- A. Four (4) members shall represent the small business sector and/or possess substantial knowledge and experience concerning the operation of small businesses in Sacramento area
- B. Four (4) members shall be actively involved in employment issues and/or possess substantial knowledge and experience concerning employment issues, and equal employment opportunity, in the Sacramento area
- C. One (1) member shall be a person who resides in the City
- D. One (1) member shall be a person between the ages of sixteen (16) and twenty (20) who resides in the City
- E. One (1) member shall be a current City Department or Division manager recommended for appointment by the Sacramento City Manager

TERM: Two (2) year term. Two term limit applies. The category "E" member shall serve a term of one year. A successor appointed to complete an unexpired term shall be eligible to serve up to two (2) consecutive terms in addition to the unexpired term.

MEETING INFO: Monthly on the third Thursday at 9:00 a.m., Room 1217, New City Hall, 915 I Street.

COMPENSATION: \$50.00 per meeting attended, not to exceed \$100.00 per month.

POWERS & DUTIES: The powers and duties of the board include:

- 1. Recommend to the Mayor and City Council, the Personnel and Public Employee Committee, programs, practices and strategies relating to the objectives of the Board;
- 2. Review the achievements of the City's efforts to obtain equal opportunity in City employment and provide an annual report to the Mayor and City Council containing comments and recommendations;
- 3. Review the achievements of the City's emerging and small business development program, and provide an annual report to the Mayor and City Council containing comments and recommendations;
- 4. Recommend to the Mayor and City council educational and other activities that prevent and discourage discrimination and foster fair and equitable treatment in the areas of City employment, contracting and purchasing